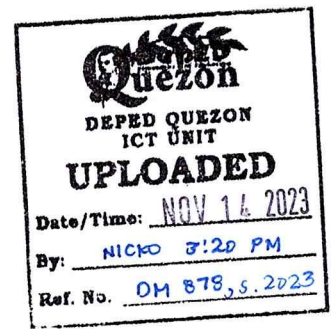




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



13 November 2023

DIVISION MEMORANDUM
DM No. 878 s, 2023

MENTORING AND COACHING FOR THE SELECT PUBLIC SCHOOLS DISTRICT SUPERVISORS AND SCHOOL HEADS THROUGH REVISITING THE CONTINUOUS IMPROVEMENT PROCESS

To : Assistant Schools Division Superintendents
CID Chief
Education Program Supervisors
Public Schools District Supervisors
School Heads - Elementary and Secondary
CI Teams, CI Master Trainers and Coaches
All Others Concerned

1. Relative to the continuing effort to improve products, services, and processes through a nurturing organization, SDO-QUEZON advocates continuous improvement as a way of life in every school. Through the Project NO: ESC-Nurturing Organization: Every School A CI, and bridging research initiatives, this Division shall conduct Revisiting the Continuous Improvement Process (CIP), Mentoring and Coaching for the Select Public Schools District Supervisors and School Heads on November 29-30, 2023 at M.I. Sevilla's Farm & Resort, Brgy. Domoit, Lucena City.
2. The two- day live in activity aims to
 - a. capacitate PSDS and school heads through revisiting the CI Process, Mentoring and Coaching in order to assist teachers in addressing learning gaps in reading and numeracy
 - b. strengthen and sustain continuous improvement in every academically challenged school in terms of reading and numeracy, and
 - c. continuously improve products, services and performance in all schools in the entire division.

DEPEDQUEZON-TM-SDS-04-009-003



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(042) 784-0391, (042) 784-0321



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3. Participants are the Select 11 Public Schools District Supervisors and 49 School Heads (Please see enclosure.) PSDS and School heads are advised to bring their own laptops and extension cords.

4. There shall be no registration fee. Food, accommodation, and training materials shall be charged against Special Education Fund (SEF). Travel expenses shall be charged to School MOOE/ Local fund subject to the usual accounting and auditing procedures.

5. Arrival and registration shall start at 6:00 a.m. of day one. First meal shall be breakfast at 7:00 a.m. last meal will be dinner of day two. Opening Program shall start at 8:00 a.m. Observing Juan Time Policy.

6. For dissemination and information of all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

cid-ims/cma/10/03/2023

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Enclosure to DM No. 878 s, 2023

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District / School	Pax
1. Infanta	1.PSDS Luzviminda T. Buerano
Dinahican ES	2. Perla Pujeda
Tongohin ES	3.Reyven M. Peña Verde
Libjo ES	4.Ma. Gracia Potencia
Binulasan IS	5.Matilde Pujalte
2. Patnanungan	1. Avelino R. Bucad Jr.
Busdak ES	2.Cristina Lucero
Katakian ES	3.Jeanette Hufancia
Busdak NHS	4.Randy Boy C. Magno
Patnanungan CS	5. Mylene Ayuma
3.Polillo	1. PSDS Leonora T. Mopera
Anawan ES	2. Maria Christy Penamante
Taluong NHS	3.Lecerio Del Moro Jr.
Sabang NHS	4.Ronald Capile
Calasumanga ES	5. Alaida Remorosa
4. Candelaria West	1. PSDS Raquel P. Marcuap
Pahinga Norte	2.Cynthia Reyroso
Bukal Sur ES	3.Estrella Dumas-Cueno
Bukal Sur NHS	4.Violeta Catapia
Candelaria Es Main	5.Jasmine Laguador
5. Dolores	1. PSDS Mario Pablo V. Umali Jr.
Bulakin ES	2. Noel G. Orlanes
Don Eulogio ES	3.Michelle N. Manalo
Dolores CS	4.Margarita A. Rodrigo
Sta. Lucia NHS	5. Ricardo L. De Guzman
6.San Francisco 1	1. PSDS Laarni A. Gloria
Bayog ES	2.Eglenia B. Flores
Casay ES	3.Michelle D. Urabia
Marcial B. Villanueva NHS	4.Benedict Abello
Busdak ES	5. Neil Pacilan
7.San Francisco 2	1. PSDS Eutiquio A. Empleo

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Butanguiad ES	2. Lea V. Gagaoín
Tumbaga ES	3. Adelia A. Panotes
Don Juan Vercelos	4. Lores M. Magallon
Pagsangahan NHS	5. Loradel B. Romano
8. Catanauan 2	1. PSDS Angelito L Olvida
Tuhian ES	2. Johnny Cruzado
Ireneo Comiso ES	3. Joanna Olivera Angulo
Manuel UY ES	4. locelyn Olviga
San Isidro NHS	5. Marilou Banal
9. Buenavista 2	1. PSDS Carla Marie D. Carandang
Hagonghong ES	2. Haide O. Hutamares
Villa Aurora ES	B. Cecile B. Villarama
San Pedro NHS	4. Melody B. De Los Reyes
Esperanza ES 2	5. Allen Lee P. Sual
10. Calauag West	1. PSDS Helen R. Esternon
Sumulong ES	2. Nancy M. Hutalla
Sto. Domingo ES	3. Arsenio A. Casino
Sabang ES	4. Piametta A. Escleto
Lagay NHS	5. Clinton Jay O. Medina
11. Gumaca East	1. PSDS Marlon M. Rañeses
Gumaca East CS	2. Marissa. C. Rutor
Camohaguin ES	3. Loida H. Valencia
Camohaguin NHS	4. Arminda R. Red
Roosevelt ES	5. Marieta B. Sibulo
Schools	
Recto MNHS (STE)	1. Victor Emanuel D. Maderazo
Alabat INHS (STE)	2. Joseph C. Hinanay
BPAHS (STE)	3. Elaine Medina
PSL (STE)	4. Reynaldo V. Nanong
Mauban North ES (SSES)	5. Manolito Villamena

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